

Learner Discipline and School Management

LEVEL 1 (extract from Western Cape Dept of Education)

Learner Infringements	Response and Support
<ul style="list-style-type: none">• Copy of Homework.• Late arrival for class, lines, during assemblies, meetings, etc.• Talking in class, lines, during assemblies, during announcements etc.• Not following reasonable instructions, e.g. does not work in class.• Schoolbooks are neglected.• General untidiness.• Vandalism (including littering)• Misuse and unauthorized use of school equipment (fire extinguishers, taps, alarm systems, etc.)• Leaving school / classroom without permission.• Use of humiliating and suggestive language and signs.• Disrespectful actions towards educators.• Deliberate disruption of class. Eating in class, playing with cell phone etc.• Absence without leave / Truancy.• Flouting in class rules.• Inciting fighting, bullying behavior (needing)• Misconduct of busses to and from school.	<ul style="list-style-type: none">• Class educator / Learning area educator responsible for classroom management of learner behavior (with reference to KCS internal documentation - Classroom Management)• Classroom rules : a prerequisite for the management of behavior and application of measures (behavior (with reference to KCS internal documentation - Classroom Code of Conduct)• Peer help programs can have a positive influence on the creation of a positive school climate and the management of learner behavior (with reference to KCS internal documentation - Support Structures).

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LEVEL 2

Learner Infringements	Response and Support
<ul style="list-style-type: none">• Repeated Level 1 infringements.• Disruption of class (repeated)• Racist, sexist and discriminatory comments and behavior.• Possession and distribution of pornographic, racist, sexist material; or viewing of and / or downloading of such on any computer or cell phone at school.• Fraud (falsification of documents, cheating in examinations, etc.• Vandalism: graffiti, writing on desks, breaking of windows, etc.• Fighting and cause injuries.• Gambling.• Smoking cigarettes and in possession of cigarettes (incl. e-cigarettes)• Falsification of a document with less serious consequences.• Serious disruption of class.• Refusal to submit to corrective measures.	<ul style="list-style-type: none">• EST : the school-based team and senior management team, with use of relevant advisers in the community and the EMDC's circuit team (with reference to KCS internal documentation - Support Structures).• Grade Head (see duties and responsibilities of grade head).• Parent involvement (involve parents in joint decision making about support to learner).• Development programs for communities (get learner involved in appropriate development program, as offered by community source).• Corrective measures (decision making by disciplinary committee).• Individual education support plan (IEDP): keeping of a class report can form part of this (see Support Structures)• Educator as mentor for learners (see duties and responsibilities of educator).

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LEVEL 3

Learner Infringements	Response and Support
<ul style="list-style-type: none">• Repeated Level 2 infringements.• Repeated serious misconduct.• Under the influence of alcohol and drugs.• Theft of a serious nature / Burglary.• Arson.• Serious vandalism.• Sexual abuse (harassment of peer learners).• Sexual misconduct (such as flashing).• Physical assault of peer learners (fighting, throwing of objects, etc.)• Sexual misconduct in which learners are the perpetrators.• Threatening of peer learners and educators.• Involvement in gang-related activities.• Disruption of school program through rebellion and demonstrating without permission.• Trespassing on school grounds while suspension is still in effect.• Making bomb threats.	<ul style="list-style-type: none">• Community Service (corrective measures).• EST: the school based team and senior management team and also relevant advisers in the community and the EMDC's multifunctional team (see support Structures).• Parent involvement (involve parents in intervention process, (with reference to KCS internal documentation - Disciplinary Hearing).• IEDP (with reference to KCS internal documentation - Support Structures).• Development orientated programs (get learner involved in appropriate development program, as offered by community source).• Educator as mentor for learners (see duties and responsibilities of educator).• Circuit team (EMDC) (see Support Structures).• Abuse no more Policy.• Drug Policy for schools for drug-related misdemeanors.• Departmental policy relating to suspension and expulsion.• School Governing Body (with reference to KCS internal documentation - Disciplinary Hearing).

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LEVEL 4

Learner Infringements	Response and Support
<ul style="list-style-type: none">• Repeated Level 3 infringements.• Refusal to attend development-orientated programs.• Dangerous weapons: bringing weapons onto school grounds, threatening people with weapon, deliberate assault of persons with weapon.• Possession of drugs on school grounds.• Dealing in drugs on school grounds.• Serious assault.• Learner is found guilty in crime court (immediate expulsion).• Sexual assault (rape).	<ul style="list-style-type: none">• School Governing Body (with reference to KCS internal documentation - Disciplinary Hearing).• South African Police (SAPS) – criminal offences such as drugs, weapons, rape, serious assault.• Parent involvement (see Disciplinary Hearing and Advice for Parents).• Social work service providers (support services to learner and parents).• Circuit Team (EMDC) – (see Support Structures).• Expulsion committee (with reference to KCS internal documentation - Disciplinary Hearing).